

TEXAS ASSOCIATION OF ENVIRONMENTAL PROFESSIONALS
Board of Directors Meeting
September 20, 2007

1. CALL TO ORDER

The meeting was called to order by Nicole Cass at 10:16 a.m. on the 20th of September, 2007, at Brady's Landing. Board members in attendance were as follows:

Name	Position	Yes	No
Nicole Cass	President	X	
Chris McCarthy	Vice President	X	
Bud Johnson	Secretary	X	
Ed Fiesinger	Treasurer	X	
Kathleen Garland	Programs Director	X	
Valori Ranson	Communications Director	X	
Connie Thompson	Scholarships Director	X	
Shannon Tyrell	Membership Director	X	
George Freda	NAEP Representative	By Proxy*	X

2. READING AND APPROVAL OF MINUTES

The minutes of the September 2007 board meetings were approved with a change, the roster will reflect whether the board member was present, and if not present the person who will vote for the absent board member by proxy.

3. TREASURER'S REPORT

1. Ed Fiesinger distributed the written treasurer's report titled "Monthly Ledger for August 2007" showing that at the end of August 2007 the Net Available was eighteen thousand forty nine dollars and ninety five cents (\$18,049.95) (**See Attachment A**).
2. Due to the inclement weather, which limited attendees at the August meeting, those individuals that paid for the August luncheon by Paypal and could not attend will have the August payment applied to the next meeting they attend. Additionally, Brady's Landing split the cost of the food for no-shows for the August meeting.

4. NAEP REPRESENTATIVE'S REPORT

1. There was no NAEP report since George Freda was not present. Nicole Cass mentioned that George Freda and Chris McCarthy were planning to attend a retreat in Ontario California for Chapter representatives of NAEP to be held on September 21 and 22nd.

5. PROGRAMS REPORT

1. Suggestions were made for topics and speakers for future meetings, and in particular for October, and November:
 - a. The topic of TMDL with Carl Masterson as the speaker;
 - b. Harris County's environmental status and future with Ed Emmett, County Judge as the speaker;
 - c. TCEQ with Barbara Sullivan on changes to the Construction Multi-Sector General Permit for Stormwater and other stormwater issues;
 - d. The City of Houston's potential Municipal Settings Designation ordinance with Elena Marks or Karl Peple; and
 - e. The change in regulations for degassing of 250K tanks at chemical plants with a TCEQ representative.

* George Freda assigned his proxy to Bud Johnson for the September meeting.

2. The potential of organizing a panel discussion for industry at future meetings was explored with the potential of having the panel discussion before, after, or around the luncheon. Potential topics for the panel discussion were new technologies, TMDL, and degassing.
3. The potential of having vendor presentations on new or changing technology was explored and it was noted that EPA and ITRC have vendor presentations at their meetings.

6. COMMUNICATIONS REPORT

1. Valori Ranson submitted a written communications report.
2. Valori also requested that Board members take the necessary steps to block Directors as being counted when visiting the TAEP website. Valori has e-mailed each Board member directions on how to block the counter.

7. SCHOLARSHIP REPORT

1. Connie Thompson reported that the scholarship letters have been sent out for the fall scholarships.
2. Scholarships will be presented at the November meeting.
3. The topic of establishing additional scholarships for graduate students was introduced without any decision being made.

8. MEMBERSHIP REPORT

1. Shannon Tyrell reported that TAEP "Total Members" is three hundred twenty (320) of which one hundred ninety four (194) are TAEP "True Members" with one hundred twenty six (126) "Expired Members."
2. It was decided that the database will be purged twice a year of expired members.
3. It was additionally decided to hire Brittany to purge the database twice a year of expired members.

9. CONFERENCE CHAIR REPORT

1. The conference brochure is printed and available for distribution. All TAEP members will be encouraged to support the conference by informing colleagues and distributing brochures.
2. Tekla Taylor has volunteered to find a keynote speaker for the conference.

10. NEW BUSINESS

1. George Freda and Ed Fiesinger will run for an additional term for each of their expiring Board terms.
2. Bud Johnson reported that he had met with Harless Benthul after the August board meeting and Harless has agreed to help TAEP with writing new By-Laws. It was requested that Bud Johnson contact Harless Benthul and invite Harless to attend the October or November board meeting to discuss changes to the By-Laws.
3. Texas A&M Kingsville requested that TAEP provide a letter of support to Dr. Kim Jones, Chair Department of Environmental Engineering, for an Undergraduate Program in Environmental Engineering. A support letter to be signed by Nicole Cass, was presented to the Board and approved unanimously.
4. Nicole Cass emphasized that programs need to be planned in a timely manner to ensure that adequate notification is provided to the membership. At the time of the September meeting no information was available for an October or November speaker.

11. ADJOURNMENT

The meeting was adjourned at approximately 10:50 a.m.

Attachment A - Handouts for Treasurer's Report

Monthly Ledger for: July 2007

Accounts													Account Balance				
Date	Source	Check Number	Revenue	Disburseals	Meetings Costs	Meetings Receipts	Membership	Publicity	Admin	NAEP	Other Costs	Receipts	Scholar.	Total Costs	Total Revenue	Beginning Balance	Ending Balance
10-Jul	Meeting (cash)		\$490.00			\$490.00								\$0.00	\$490.00		
10-Jul	Meeting (checks)		\$745.00			\$745.00								\$0.00	\$745.00		
10-Jul	Meeting (PayPal)		\$930.00			\$930.00								\$0.00	\$930.00		
10-Jul	Brady's Landing	1723		\$1,640.00	\$1,640.00									\$1,640.00	\$0.00		
12-Jul	Texas Sec. of State	1724		\$5.00					\$5.00					\$5.00	\$0.00		
24-Jul	Casas (Board Mtg. Lurch)	1725		\$91.10					\$91.10					\$91.10	\$0.00		
24-Jul	N.I. Cass (Sept NAEP Ch. Mtg.)	1726		\$286.10							\$286.10			\$286.10	\$0.00		
	NAEP(Gossett,Freda,Graziano,									\$220.00				\$0.00	\$220.00		
31-Jul	Fleenor(2)		\$220.00											\$0.00	\$220.00		
31-Jul	Gutierrez(POBox)	15860	\$50.00				\$50.00							\$0.00	\$50.00		
31-Jul	James(POBox)	151055	\$50.00				\$50.00							\$0.00	\$50.00		
31-Jul	Guilleart(POBox)	206324	\$50.00				\$50.00							\$0.00	\$50.00		
31-Jul	Strathouse(POBox)	1319	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Golby(POBox)	8925	\$25.00				\$25.00							\$0.00	\$25.00		
10-Jul	Endsley(POBox)	1963	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Love(POBox)	4519	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Cowan(POBox)	127953	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Callahan(POBox)	5046370	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Bagotti(POBox)	50644	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Benthul(POBox)	5361	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Sain(mtg)	22645	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Henry(mtg)	3129	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Severin(mtg)	3696	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Labreche(mtg)	8616	\$50.00				\$50.00							\$0.00	\$50.00		
10-Jul	Hester(mtg)	7937	\$50.00				\$50.00							\$0.00	\$50.00		
31-Jul	PayPal			\$42.55					\$42.55					\$42.55	\$0.00		
1-Jul	Henderson(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
2-Jul	Westell(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
4-Jul	V.Roberts(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
9-Jul	Scheerhorn(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
12-Jul	Deweese(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
24-Jul	Lamb(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
31-Jul	Olexy(PayPal)	PayPal	\$50.00				\$50.00							\$0.00	\$50.00		
	Totals		\$3,410.00	\$2,064.75	\$1,640.00	\$2,165.00	\$1,025.00	\$0.00	\$138.65	\$220.00	\$286.10	\$0.00	\$0.00	\$2,064.75	\$3,410.00	\$ 15,898.03	\$17,243.28

Members	27
Net Meeting Income	\$525
Ending Balance	\$17,243