

HOUSTON HOBBY AIRPORT MARRIOTT

9100 Gulf Freeway, Houston, Texas 77017

Hotel Contact:

Gail Melancon, Corporate Catering Manager
713-943-4026, gail.melancon@jqh.com

ELECTRICAL/PHONE LINE/INTERNET SERVICE REQUIREMENTS

The following are rates for electrical service at the HOUSTON HOBBY MARRIOTT HOTEL. Circuits must be ordered in advance, two weeks prior to move-in AND MUST BE ACCOMPANIED BY PAYMENT FOR THE SERVICES REQUESTED. INSTALLATION OF ELECTRICAL SERVICE WILL NOT BE MADE UNTIL PAYMENT IS RECEIVED BY THE HOUSTON HOBBY AIRPORT MARRIOTT.

Orders received after the two week cut-off date are subject to an additional charge of 25% of the base advance order price listed and will only be supplied as electrical circuits are available.

INTERNET CONNECTION

T-1 Line (1) connection at @\$75.00 each additional connection @ \$20.00

SERVICE RATES

Electrical service rates are based on a single outlet or connection charged per day, or any part thereof.

Electrical service for equipment such as freezers, refrigerators, computers, etc... requiring 24 hours on, or standby time will be charged at double the normal rate. Other wiring will be done on a time and material basis.

A) 120 VOLTS AC Single Phase Service

All 120 VOLT cords supplied by the hotel will have 1 outlet on each cord. Marriott Hobby Airport Hotel DOES NOT provide any single plug extension cords or multiple strips. All cords must be 3-prong grounded.

1 Cord - 15 amps	_____	@ \$ 20.00	_____
2 Cords - 15 amps/ea	_____	@ \$ 40.00	_____
3 Cords - 15 amps/ea	_____	@ \$ 60.00	_____
4 Cords - 15 amps/ea	_____	@ \$ 80.00	_____
5 Cords - 15 amps/ea	_____	@ \$100.00	_____

OUTSIDE PHONE LINES

Ordered from Southwestern Bell Convention Services at 713-567-4130

IN-HOUSE PHONE LINES Routed through the hotel PBX board.

Advance Order		Rate Per Day
Cord only	_____ @	\$ 10.00
Cord & Phone	_____ @	\$ 25.00

*Hook-up charges do not include local or long distance charges. The MARRIOTT HOTEL will only install "dial 9" lines.

Any type of TV - Cable Connections require two week advance notice. Cost and requirements will be calculated at that time.

B) 115/120 VOLTS AC Single Phase Service 208/220 VOLTS AC Single Phase Service

Single Phase	_____ Advance Order	@	Rate Per Day
	(30 to 50 amps)		\$ 150.00
Single Phase	_____ Advance Order	@	Rate Per Day
	(50 to 100 amps)		\$ 300.00

C) Air Compressor Rental - Daily

_____ Advance Order	@	Rate Per Day
		\$50.00

****When ordering 208-volt service, the exhibitor must provide the male and female connector. The electrical service is provided to a disconnect box and includes ONLY wiring of the female plug with pigtail to the**

disconnect. Any additional wiring to the equipment or elsewhere will be charged as labor at current rates with a one-hour minimum by our electrical contractor.

Any additional requests that day must be given to the contracted group.

Any special requirements, such as clean lines, etc. will be handled by our electrical contractor and must be ordered immediately upon receipt of this form. Please include how many lines needed, how many amps needed, specify voltage (100 or 200) and include a copy of the specifications for the machine(s) to be hooked up.

For large booths and orders of several outlets, please include a sketch illustrating the locations desired for each outlet. Although every effort will be made to comply with your exact requirements, the MARRIOTT HOTEL reserves the right to make modifications in a location to be compatible with the overall electrical system.

Banners that are hung from the ceiling by hotel staff will be charged a \$50.00 fee per banner.

ALL ARRANGEMENTS MUST BE MADE TWO (2) WEEKS PRIOR TO THE EXHIBIT SHOW.

(Complete and mail, or e-mail to Gail.melancon@jqh.com or fax back to (713) 943-1621)

Company Name _____

On Site Contact _____

Address _____

City, State, Zip _____

Phone Number _____



Name of Show _____

Date of Show _____

Booth Number _____



Form of Payment _____

Credit Card Number _____

Name on Card _____

Signature _____